

You Manage Your Business. We'll Manage The Technology Behind it. 1000 Franklin Village Drive - Suite 303 Franklin, MA 02038



CHECK FRAUD CRIMES ARE "WASHING" AWAY BANK ACCOUNTS

Headlines are usually flush with the latest digital breaches out to get businesses. Weak passwords, complex social engineering and business e-mail compromise are often the culprits we hear about. But while our eyes and ears were honed in on digital threats, old-fashioned paper-and-pen crimes were sneaking into our bank accounts.

According to the Financial Crimes Enforcement Network, fraudulent-check crimes rose 201.2% 1. Pay Online: Pay bills online using a private Wi-Fi connection and a secure between 2018 and 2022. Experts say that the rise of check fraud began in 2020 when criminals started stealing stimulus checks. Once those ended, they needed a new source of income. In 2023, S&P Global noted that check fraud made up one-third of all bank fraud, excluding mortgage fraud.

It's a cheap and relatively simple crime happening under our noses, and that's why they're getting away with it.

How Criminals "Wash" Checks

AARP says that most check fraud involves check "washing." This is when criminals use bleach or acetone to wash away the ink used to write the payee and check amount after stealing it from your mailbox or fishing it from a drop box. Once washed, the check dries, is filled out with new information and deposited at banks or cash-checking shops.

According to AARP, a 60-year-old man had a check for \$235 stolen and cashed for \$9,001.20 all within 24 hours. It's not just the US either. An Ontario business owner sent a check for \$10,800 to the Canada Revenue Agency to make tax payments for his maple syrup company. Days later, it had been stolen and deposited into another account.

It's a low-budget, fast-cash reward for criminals. Even worse, some banks have deadlines for reporting this kind of crime and won't reimburse you if you alert them too late.

PREVENT CHECK FRAUD WITH THESE 6 TIPS



Thankfully, there are a few simple steps you can take to significantly reduce your risk of check fraud.

- portal, like through your bank or vendor website.
- 2. Mail Safely: Use the post office for mailing checks; avoid leaving them in personal or outdoor mailboxes.
- 3. Use Gel Ink: Use non-erasable gel ink in blue or black for writing checks; these are harder to erase than ballpoint pen ink.
- 4. Collect Mail Daily: Pick up your mail daily. If away, arrange for
- 5. Monitor Your Accounts: Regularly check your bank account online a few times a week is best.
- 6. Report Incidents Immediately: Report fraud quickly to your bank and Postal Inspection Service. Most institutions are required to reimburse stolen funds if the theft is reported within 30 days.

It might be a digital world, but criminals will use every tactic to get hold of your hard-earned cash. Add these simple tips to your routine to significantly reduce your risk of check fraud.

TECH TIMES

Insider Tips To Make Your Business Run Faster, Easier And More Profitably

SECURITY UPDATE

Fairoaks IT has achieved Galactic Certification Trust Levels 1 and 2, demonstrating advanced security measures against potential threats.

Trust Level 1 emphasizes a proactive approach focusing on thorough authentication for access requests and implementing key controls like patching, backups, and identity management.

Trust Level 2 shifts the focus to proactive threat detection and rapid response capabilities. This level includes robust log analysis.

comprehensive training covering essential skills such as virus removal and log analysis, and welldocumented breach response protocols

By integrating Trust Level 1's advanced controls with Trust Level 2's detection and response strategies, organizations can fortify their defenses and maintain a secure operational environment against evolving threats.





This monthly publication is provided courtesy of Tom Crossley, President of Fairoaks IT.

OUR MISSION:

"As a business owner, you don't have time to waste on technical and security issues. That's where we shine! Call us and put an end to your IT problems finally and forever!

-Tom Crossley



3 CYBER SECURITY MYTHS THAT WILL HURT YOUR **BUSINESS THIS YEAR**

Working amid the ever-changing currents of technology and cyber security, businesses often find themselves entangled in a web of misinformation and outdated ideas. But failing to distinguish between myth and fact can put your business's security at serious risk.

Based on expert research in the field, including CompTIA's 2024 global State Of Cybersecurity report, we will debunk three common misconceptions that threaten to derail your success in 2024.

Myth 1: My Cyber Security Is Good Enough!

Fact: Modern cyber security is about continuous improvement.

Respondents to CompTIA's survey indicated that one of the most significant challenges to cyber security initiatives

today is the belief that "current security is good enough" (39%).

One of the reasons businesses may be misled by the state of their security is the inherent complexity of cyber security. In particular, it's incredibly challenging to track and measure security effectiveness and stay current on trends. Thus, an incomplete understanding of security leads executives to think all is well.

Over 40% of executives express complete satisfaction with their organization's cyber security, according to CompTIA's report. In contrast, only 25% of IT staff and 21% of business staff are satisfied. This could also be accounted for by executives often having more tech freedom for added convenience while frontline staff deal with less visible cyber security details.

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"Either way, the gap in satisfaction points to a need for improved communication on the topic," CompTIA writes.

Get your IT and business teams together and figure out what risks you face right now and what needs to change. Because cyber security is constantly changing, your security should never be stagnant. "Good enough" is never good enough for your business; vigilance and a continuous improvement mindset are the only ways to approach cyber security.

Myth 2: Cyber Security = **Keeping Threats Out**

Fact: Cyber security protects against threats both inside and outside your organization.

One of the most publicized breaches of the last decade was when BBC reported that a Heathrow Airport employee lost a USB stick with sensitive data on it. Although the stick was recovered with no harm done, it still cost Heathrow £120,000 (US\$150,000) in fines.

Yes, cyber security is about protection. However, protection extends to both external and internal threats such as employee error.

Because security threats are diverse and wideranging, there are risks that have little to do

with your IT team. For example, how do your employees use social media? "In an era of social engineering, there must be precise guidelines around the content being shared since it could eventually lead to a breach," CompTIA states. Attacks are increasingly focused on human social engineering, like phishing, and criminals bank on your staff making mistakes.

Additionally, managing relationships with third-party vendors and partners often involves some form of data sharing. "The chain of operations is only as strong as its weakest link," CompTIA points out. "When that chain involves outside parties, finding the weakest link requires detailed planning."

Everyone in your organization is responsible for being vigilant and aware of security best practices and safety as it relates to their jobs. Make sure your cyber security strategy puts equal emphasis on internal threats as much as external ones.

Myth 3: IT Handles My **Cyber Security**

Fact: Cyber security is not solely the responsibility of the IT department.

While IT professionals are crucial in implementing security measures comprehensive cyber security involves a multidisciplinary approach. It encompasses not only technical aspects but also policy, development, employee training, risk management and a deep

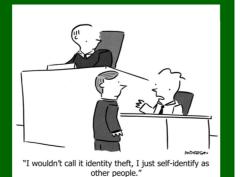
understanding of the organization's unique

Because each department within your organization involves unique risks, people conversations. But many companies are not doing this. CompTIA's report shows that while 40% of respondents say that technical staff is leading those conversations, only 36% 25% say that business staff is involved.

"More companies should consider including a wide range of business professionals, from executives to mid-level management to staff positions, in risk management discussions," CompTIA writes. "These individuals are becoming more involved in technology decisions for their departments, and without a proper view into the associated risks, their

Business leaders and employees at all levels must actively engage in cyber security efforts, as they are all potential gatekeepers against evolving threats.

CARTOON OF THE MONTH



REFERRAL PROGRAM

Help Us Out And We'll Give You A Brand New Traeger Pro Series 22 Pellet Grill and The REFER A Omaha Steaks Sampler!

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- Sleeping like a baby we take care of your technology 24x7
- Increased productivity less downtime translates into more work time
- No more worrying about security we protect your data and your network
- Enjoying more time for yourself maximize your quality of life

By recommending partners, associates, or professional contacts, you can help them enjoy worry-free IT and reap some rewards for yourself.

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security landscape.

from various roles must be included in security indicate that the CEO is participating, and just

decisions may have harmful consequences."

Don't Listen To Myths

By embracing a mindset of continuous improvement, recognizing the wide range of threats and understanding the collective responsibility of cyber security, your business will remain safe, resilient and thriving, no matter what the future holds

RETIRED NAVY SEAL SHARES THE KEY TO BUILDING AND LEADING A HIGH-PERFORMANCE TEAM

Most business leaders strive for one thing: to be a strong and competent leader of a highperforming team. To do this, they'll try just about anything, from free lunches to daylong team-building retreats. Although these are helpful, high-performing teams don't begin with external motivators. They begin when leaders embrace a culture of extreme ownership.

Tech Times

"Extreme ownership is pretty straightforward," Jocko Willink says. "You're not going to make any excuses. You're not going to blame anybody else. When something goes wrong, you're going to take ownership of those problems and get them solved."

Willink is the author of the New York Times bestseller Extreme Ownership: How U.S. Navy SEALs Lead And Win. He explains that the same leadership concepts that enable SEAL teams to succeed in the most intense circumstances can also help businesses win again and again.

As a young SEAL, Willink noticed that a culture of finger-pointing grew when blame was directed toward a person or a team. When that happens, "no one solves the problem," he says. However, when leaders owned issues and responsibility for finding a solution, the team reflected that ownership. "It actually made the other people inside the platoon have the same attitude. They'd say, 'It was my fault; let me fix it," Willink explains.

Eventually, Willink went on to fill leadership roles within the SEALs, learning to embrace personal accountability and team empowerment. Now a retired SEAL officer and co-founder of the leadership consulting firm Echelon, he's worked with hundreds of civilian companies on extreme ownership, finding the

same results: when leaders take ownership of problems, the entire team is more likely to be high-performing and successful.

How To Create An Extreme Ownership Culture

"The biggest thing you've got to overcome is your ego," Willink explains. Pointing out that someone didn't do their job right or that the marketing plan wasn't carried out correctly doesn't solve the problem. "You're the boss. You own it," Willink says. When one person takes ownership, it spreads. "That's what develops the culture."

Although extreme ownership starts with the boss, the key to a high-performing team is to empower individuals to take responsibility for projects and tasks too.

"If you want people to take ownership, you have to give them ownership," Willink says. This way, you empower your team to make decisions while you serve as a reliable guide and offer direction when needed. "Put them in positions where they make decisions, make mistakes and learn to be honest with you," he says. If you're not getting the behaviors you need, you can study it and start to correct it by figuring out what support you can provide.

Willink points out that there will always be team members who don't embrace ownership. But when extreme ownership is a culture, they'll naturally get weeded out.

Those who are ready to step up, however, will rise to the top. "There's something more important to many people than how much money they make," he says. "That is control over their destiny, autonomy and freedom."

SHINY NEW GADGET OF THE MONTH

JSAUX USB Data Blocker



Last year, the FBI warned consumers not to use public charging stations because hackers were installing malware into USB ports and stealing data. If you forget your charger, the JSAUX USB-A Data Blocker is a game-changer for secure charging when you're on the go.

Designed exclusively for charging with no data-sync function, it's perfect for public charging stations in airports, hotel lobbies and coffee shops, eliminating hacking risks. It offers a rapid 2.4A charge and works with a wide range of devices. Compact, portable and cheap, the USB Data Blocker is the no-brainer companion you need in your travel backpack right now!

WHAT OUR CLIENTS ARE SAYING:

Sue B. says, "Nice work team. A quick response with immediate help and resolution. Thank you."

Marie C. says, "Prompt response and very excellent service Paul took the time I needed to better understand how to protect by system and data. It is difficult for a user to understand how a system is protected and Paul reminded me that I am able to call if anything suspicious occurs. Fairoaks IT takes good care of us, a very small nonprofit. Thank you."

George T. says, "Response time was quick, and James did a great job at getting the issue resolved.'